

**STONE BANK SCHOOL BOARD**  
**Regular Meeting**  
**Minutes**  
**January 16, 2017**  
**6:00 p.m.**

**Present:** Dave Newman, Melissa Krogmann, Kurt Prange, Sara Kureck, Heather Smith, Lynn Davies, Jeff Serak

**Others:** Curt Wiebelhaus (Building Solutions), Kristin Magnuson

**CALL TO ORDER** - The meeting was called to order at 6:02 pm

**PLEDGE OF ALLEGIANCE**

**PUBLIC NOTICE REPORT** - Duly posted with newspaper and at school.

**APPROVAL OF AGENDA** - Melissa Krogmann moved to approve the Agenda. Dave Newman seconded and the motion carried 5-0.

**SPECIAL REPORT** - Capital Forecast - Curt Wiebelhaus, Building Solutions prepared a forecasted capital expenditure summary that was presented. This tool will be used for budgeting for future large expenses. Reviewed expected life of building systems and reviewed the construction plan and referendum plan. Reviewed line items that included carpet replacement, lockers, plumbing fixtures in restrooms and kitchen, air handlers in locker rooms, convection oven, dishwasher, booster heater, refinish gym flooring, simplex clock and PA system, toilet partitions and water heaters, school tiles, exterior doors, vinyl composite tile flooring in corridors and various repairs to flooring, grading, door frames and sound system for commons and gym. This report complies with the DPI Fund 46 requirements. Fund 46 allows you to put money in the fund for future savings for facility improvements. There is a five year waiting period from the start of the fund until the time you can access the funds.

**PUBLIC PORTION - CITIZENS' COMMENTS** - None.

**APPROVAL OF CONSENT AGENDA**

Consider approval of items as follows:

**Approval of Board Minutes:** Board Work Session Minutes - November 30, 2016,  
Board Meeting Minutes - December 12, 2016, Closed Session Minutes - December 12, 2016,  
Special Board Meeting Minutes - December 21, 2016, Building & Grounds, Budget & Finance  
Minutes - January 5, 2017

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**Approval of Financial Summary** - Accounts Payable- \$26,724.71, Payroll Wires- \$68,552.33, Payroll- \$157,353.27

Dave Newman moved to approve Consent Agenda items. Dave Newman amended his motion to approve Board Minutes and remove financials for further discussion. Sara Kureck seconded the motion. The Board Minutes were approved 5-0.

#### **Items Moved from Consent Agenda for Action**

Questions pertaining to substitute teacher costs reflected in the financial summary were discussed. Dave Newman moved to approve the financial summary. Melissa Krogmann seconded and motion carried 5-0.

#### **ADMINISTRATOR'S REPORT**

**Available Open Enrollment Seats for 2017-18** - Board members reviewed and discussed a breakdown by grade level of projected enrollment and number of proposed available open enrollments seats for next year. These numbers were based on the optimum level of seats per grade level. Members viewed a four year history of applications and attendance. No special education seats will be available.

**Compensation Planning** - The meeting was postponed last week so a new date needs to be set. Mrs. Davies would like a closed session with Atty. Butler to set the Board parameters prior to public participation. The goal is to have the plan in place for the start of 2017-18. The meeting will take place on February 13 prior to the Board Meeting which will begin at 7:00 p.m.

**Legal In-Service and Support** - Mrs. Davies met with Attorney Gary Ruesch of Buehler, Vetter, Olson Attorneys. Atty. Ruesch specializes in special education law and human resources. He will meet with the special education team on staff development day to discuss pertinent laws. In addition, he would like to come to a Board Meeting and offer a brief inservice.

**Appreciations** - Mrs. Davies thanked Maureen Hoffmann, Lauren Bolinski, Jessica Weber and Jeff Serak for chaperoning at the middle school dance. Curt Wiebelhaus was thanked for his report.

#### **ACTION ITEMS**

**Action to Approve Open Enrollments Seats Available for 2017-18** - Heather Smith moved to approve of the following open enrollment seats for 2017-18: 4K - 12, 5K - 5, 1st Grade - 17, 2nd Grade - 7, 3rd Grade - 3, 4th Grade - 2, 5th Grade - 10, 6th Grade - 9, 7th Grade - 12 and 8th Grade - 11, Special Education Programs - 0 seats available. Melissa Krogmann seconded and the motion carried 5-0.

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**Approval of School Calendar for 2017-18** - Dave Newman moved to approve of the School Calendar for 2017-18. Melissa Krogmann seconded and the motion carried 5-0.

**Approval of Resignation of Special Ed Aide** - Heather Smith moved to approve of the resignation of a Special Education Aide. Sara Kureck seconded and the motion carried 5-0.

**Approval of Special Ed Aide Hire** - Dave Newman moved to approve of the hire of a Special Education Aide. Melissa Krogmann seconded and the motion carried 5-0.

**Approval of Data Closet Upgrade** - Heather Smith moved to approve of the data closet upgrade. Kurt Prange seconded and the motion carried 5-0.

**Approval of Construction Bid for Office Remodel** - Dave Newman moved to approve of the construction bid from JP Cullen for the office remodel. Sara Kureck seconded and the motion carried 5-0.

**Approval of Painting Bid for Office Remodel** - Dave Newman moved to approve of the painting bid from Quin Brunette Pro Painting for the office remodel. Heather Smith seconded and the motion carried 5-0.

**CLERK'S REPORT** - Sara Kureck reported receiving a thank you note from a staff member and a holiday card from Philip Meissen.

## **OLD BUSINESS**

### **Committee Reports**

**Building & Grounds, Budget & Finance Committee** - Discussed office remodel. Board Self-Evaluation Results will be discuss in a morning meeting.

**Positive Community Involvement** - Jon Lovas arranged for the 6th through 8th grade band to play at a Milwaukee Wave Game on December 3rd. Danielle Brannan was awarded a grant of two new iPads for the library and was able to do a full class assignment using iPads.

## **NEW BUSINESS**

### **Possible Upcoming Action Items**

66.003 Agreements for 2017-18

Staffing for 2017-18

Summer School Consortium Agreement

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**ADJOURNMENT** - Melissa Krogmann moved to adjourn the meeting. Dave Newman seconded and the meeting was adjourned at 7:50 p.m.

**APPROVED:**

\_\_\_\_\_ President

\_\_\_\_\_ Clerk