

# STONE BANK SCHOOL BOARD

Regular Meeting  
October 23, 2017  
Minutes

**Present:** Dave Newman, Melissa Krogmann, Kurt Prange, Heather Smith, Sara Kureck, Lynn Davies, Jeff Serak

**Arrived Late:** Dave Newman at 6:04 p.m., Sara Kureck at 6:47 p.m.

**Excused Early:** Kurt Prange at 8:32 p.m.

**Others:** Danielle Brannan, Michelle Leonard, Brigid Harmeyer, Maria Draeger, Amy Bobrowitz, Kristin Magnuson

**CALL TO ORDER** - The meeting was called to order at 6:02 p.m.

## PLEDGE OF ALLEGIANCE

**PUBLIC NOTICE REPORT** - Duly posted with newspaper and at school.

**APPROVAL OF AGENDA** - Melissa Krogmann moved to approve the Agenda. Heather Smith seconded and the motion carried 3-0. Dave Newman moved to change Action Item D. to be held after the Closed Session. Melissa Krogmann seconded and the motion carried 4-0.

**PUBLIC PORTION - CITIZEN'S COMMENTS** - Danielle Bannan commented on labeling library books by levels. Maria Draeger spoke about resignation of Mrs. Witter and asked for an update on the hiring of a new teacher.

## ADMINISTRATOR'S REPORT

**Third Friday Count** - Mr. Serak shared the third Friday count results showing 261 resident students and 128 open enrolled students. He reviewed a 10 year history of enrollment and discussed how it relates to the revenue limit.

**Student Achievement Data** - Mrs. Davies shared MAP and Forward Exam Results. Methods of communication with parents was discussed. These results will be discussed in more depth at the next Curriculum, Technology & Testing Committee Meeting.

**Job Descriptions** - Mrs. Davies spoke about updated job descriptions. They are not policy, but they will be a part of a human resource handbook. NEOLA suggested that each employee sign their job descriptions.

**Approval of Board Minutes:** Dave Newman moved to approve of the following Board Minutes: Board Meeting Minutes - September 11, 2017, Budget & Finance Minutes - September 13, 2017, Personnel & Communications Minutes - September 14, 2017, Personnel & Communications Closed

**Approval of Board Minutes** (continued)

Session Minutes - September 14, 2017, Special Board Meeting Minutes - September 22, 2017, Special Board Meeting Minutes - September 25, 2017, Curriculum, Technology & Testing Minutes - September 28, 2017, Special Board Meeting Minutes - October 4, 2017, Special Board Meeting Closed Session Minutes - October 4, 2017, Special Board Meeting Minutes - October 5, 2017, Special Board Meeting Closed Session Minutes - October 5, 2017, Compensation Task Force Minutes - October 11, 2017, Personnel Meeting Minutes - October 19, 2017. Melissa Krogmann seconded and the motion carried 4-0.

**Approval of Financial Summary** - Dave Newman moved to approve of the accounts payable and payroll. Heather Smith seconded and the motion carried 4-0.

**Accounts Payable** - 138,533.36

**Payroll- FY18-** \$179,719.38

**OLD BUSINESS**

**Committee Reports**

**Budget & Finance Committee** - Kurt Prange provided a summary of the two meetings that were held. They discussed short-term borrowing of \$1,000,000. Heather Smith spoke about technology replacement, an increase in the participation in the food service program and the work being done in the health insurance co-op meetings.

**Curriculum, Technology & Testing Committee** - The committee discussed Reader's Workshop and the creation of a book room. Writer's Workshop will begin next school year.

**Personnel & Communications Committee** - The committee looked at job descriptions, discussed the fourth grade teacher position, reviewed administration model and duties and reviewed teacher rubrics that are used for evaluations.

**Compensation Task Force** - Dave Newman spoke about the current work of reviewing models. The committee is centering in on a micro-credentialing process. They hope to have a pilot in place mid-way through this year. Mrs. Davies will share details with staff at the next staff meeting.

**Positive Community Involvement** - Mrs. Kureck commended Matt and Lilly Puetzer for organizing a last minute bake sale to raise funds to help Hurricane Harvey victims through the JJ Watt Fund. The following students and families assisted them: Sara DeBord, Wade Lindmark, Avry Lindmark, Liliana Kureck, Dorothy Newman, Erica Kohls, Molly Jackson, Martin family, Mikulak family, Emma Danes and Mrs. Hoffmann. Teachers, Nick Ktorides and Brigid Harmeyer, were nominated for Herb Kohl Educational Foundation Fellowships. Congratulations to teachers, Brigid Harmeyer, Kathy Boyd and Lauren Bolinski for recently receiving grants for their classroom.

## **ACTION ITEMS**

**Approve of Leveling of Library Books** - Dave Newman moved to approve of leveling library books. The pros and cons of leveling the library were discussed with the parents and teachers in attendance. Heather Smith seconded and the motion carried 5-0.

**Approve of the all-fund school tax levy of \$3,264,559 to support the 2017-18 Budget per WI State Statutes** - Dave Newman moved to approve of the tax levy of \$3,264,559 to support the 2017-18 Budget per WI State Statutes. Melissa Krogmann seconded Dave Newman amended the motion as follows: "Resolution #1 Be it resolved that the Stone Bank School District adopts the 2017-2018 Final Budget in the Department of Public Instruction format as presented in the Final Budget Document. Resolution #2 Be it resolved by the School Board of Stone Bank School District as follows: Section 1: There is hereby levied a school tax of \$3,264,559 upon all taxable property of Stone Bank School District for the uses and purposes of Stone Bank School District's 2017-18 budget as follows: General Fund: \$2,954,843, Referendum: \$278,045, Community Services: \$31,829, Section 2: The School Board Clerk is hereby authorized and directed to deliver to the Clerk of each municipality having territory within Stone Bank School District a tax levy certification showing that proportion of the amount of school taxes to be assessed against the taxable property of that portion of the School District lying within each such municipality, as required by Section 120.17(8) of Wisconsin Statutes." Such proportion shall be determined from the full value certified to the School District Clerk under Section 121.06(2) of Wisconsin Statutes. Melissa Krogmann seconded and the motion carried 5-0.

**Accept Resignation of Professional Staff** - Dave Newman moved to accept the resignation of a professional staff member with regret. Sara Kureck seconded and motion carried 5-0.

**Move to Closed Session** - Dave Newman moved to convene into closed session at 7:51 p.m. according to specific Exemption 19.85(1)c considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, to discuss professional staff salary market adjustments. Melissa Krogmann seconded and a roll call vote was held as follows: Dave Newman - aye, Melissa Krogmann - aye, Kurt Prange - aye, Sara Kureck - aye and Heather Smith - aye.

**Reconvene into Open Session** - Dave Newman moved to reconvene into Open Session at 8:38 p.m. Melissa Krogmann seconded and a roll call vote was held as follows: Dave Newman - aye, Melissa Krogmann - aye, Sara Kureck - aye and Heather Smith - aye.

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**Approval of Salary Market Adjustments for Professional Staff** - Sara Kureck moved to approve of salary market adjustments for some professional staff pursuant to the closed session discussion. Dave Newman seconded and the motion carried 4-0.

**ADJOURNMENT** - Heather Smith moved to adjourn the meeting at 8:39 p.m. Melissa Krogmann seconded and the meeting adjourned.

**APPROVED**

\_\_\_\_\_ President

\_\_\_\_\_ Clerk