



STONE BANK SCHOOL DISTRICT

Lynn Davies

District Administrator

Towns of Oconomowoc, Merton, Village of Chenequa
N68W33866 County Road K, Oconomowoc, WI 53066
Telephone (262) 966-2900 FAX (262) 966-1828

Dear Stone Bank Families,

July 2017

As summer vacation continues, we hope you are able to celebrate their success and look with excitement toward the 2017-2018 school year. Below is some important information regarding registration for next school year. Please read through these details and feel free to reach out if you have any questions.

Summer at Stone Bank School

The Stone Bank office is *open Monday thru Thursday, 7:00am-3:00pm*. During our remodeling office hours may vary. We recommend calling the office (262-966-2900) if you have any questions.

Online Registration

Registration for the 2017-2018 school year will once again be completed online. **The registration process opens on Tuesday, August 1st and will remain open until Friday, August 18th.** The online registration link will be available starting that Tuesday and will be located on the school website. It really helps us if you complete the registration process as soon as possible. If you need any assistance, please contact the Stone Bank office at 262-966-2900.

Open House

Open House will be on **Wednesday, August 30th from 4:00pm - 6:30pm**. Students will be able to come to Stone Bank and drop off their school supplies, pick up their family folder from their home room teacher/advisor, see old friends, tour the school and meet their teachers.

Student Schedule

We cannot finalize middle school student schedules and locker assignments until the registration process is complete. We anticipate posting your child's final class schedules and locker assignments on **Monday, August 28th**.

Important Dates

Please keep these dates in mind as you build your family calendars for the months of August and September.

Date	Time	Event
8/01/2017 - 8/18/2017	All day	Online Registration process is open
8/18/2017	12:00pm	Student schedules and locker assignments posted on Family Access in Skyward
8/30/2017	4:00-6:30pm	Open House
9/04/2017	All day	Labor Day Holiday - Stone Bank Closed
9/05/2017	7:30am-2:30pm	First Day of School
9/19/2017	8:00am-12:00pm	Picture Day
10/11/2017	8:00am-10:00am	Picture Re-take Day

Online Registration for the 2017-2018 School Year

Stone Bank School will be using the **Online Registration** for the 2017-2018 school year.

- Similar to last year, you will be able to view and pay for your student fees and lunch account balance online through Skyward via Family Access account.
- **Picture day** will take place on **Tuesday, September 19th**. An email will be sent directly to you from the Empire Photography website providing you with a link to place orders for your student's school picture and/or yearbook. You will also receive a paper copy order form in your family folder at open house. Payments are made directly to Empire Photography.
- **Open House Day** (meet, greet and find your seat) is scheduled for **Wednesday, August 30th from 4:00pm-6:30pm**. Open house will be used to pick up your family folder, drop-off your student's supplies, meet your teacher, find where your seat is, and pick up any required school supplies that were purchased through the online registration process or the online website EPI for your classroom school supplies. *Please drop off any medications your student will need during the school year at this time to the health room.*

Before Open House:

- ★ Pay your fees online. Family access is the only way to make payment. No checks will be accepted at Open House. If you need a computer to register and pay fees, please stop by the office during the week of 8/14. Please call ahead to ensure office personnel is present to help.

Bring to Open House:

- ★ Your printed receipt/confirmation of online payment from registration.
- ★ School Supplies
- ★ Medications for the health room

Online registration will be open from Tuesday, August 1st through Friday, August 18th. The registration process is completed through Skyward via Family Access account. If you have not created an E-funds account for your child, please be sure to do so as soon as possible. Please visit the Stone Bank website and go to the e-Funds link. Follow the directions under "*New Users, Register Here.*" If you have more than one student, **EACH** child needs to be registered separately. You will need to obtain an "*other id*" for each child which is located in *Skyward* under the *student info tab* **BEFORE** you begin the registration process. Once the other id is retrieved for each student, it will be entered as the student number along with entering the student's last name in e-Funds. **We are asking all families to pay their registration fees online.** It is imperative that this registration process is completed by August 18th to ensure accurate records for the first day of school. You are required to complete the process for **each student**. Upon completion of the online registration, you will receive an email confirming that you have completed the process. If you do not receive an email please verify that the process has been completed for each student.